

EXPEDITED RFQ NOTIFICATION SHEET

Office of Contracts and Rate Setting

State of Michigan

Department of Human Services

Notice of a request for quotations or a request for proposal is hereby given Pursuant to Act No. 124 of the Public Acts of 1999.

Amount: \$72,000 (\$24,000 each year for three years)	ITB Number DHS DSS 09 82002
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Bid Description:

A contractor is being sought to provide MONEY MANAGEMENT services to Wayne County DHS clients as funded under the Direct Support Services (DSS) program. The staff person identified by the contractor to operate this program should possess:

- 1) A minimum educational background of a Bachelor's degree with preference in Accounting, Business Management, Financial Management or a related field. Or,
- 2) Two or more years of experience doing this type of work.

The MONEY MANAGEMENT program that will be developed will incorporate some of the following topics: 1) Identifying and Determining all Household financial needs; 2) Identifying all Sources of Possible Funds; 3) Budget Development; 4) Opening, Monitoring and Maintaining a Bank Account; 5) Taxes; 6) Business and Income-Increasing opportunities; and 7) Investments.

No RFQ is attached. This is a small dollar contract. Contact the staff listed below for details.

Due Date for Response:

Tuesday, March 16, 2009

Contact Person Name: Duma Jensen - Contract Administrator	Phone #: (313) 456-1271
E-Mail Address: JensenD@Michigan.gov	